



NOPUNISH has been funded by the European Commission under the Justice Programme. Agreement JUST/2015/RDAP/AG/CORP/9183



# NO PUNISH TOOL

## Users' guide



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<http://bestpractices.nopunish.eu/>

The Landing Page aims at providing users with a general explanation and roadmap for using the tool: the landing page comprises:

- A brief description of the project and the tool
- The plugin and filters for exploring the database
- The link to a brief user guide
- The link to our forums

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## HOW TO SEARCH PRACTICES

There are several methods for finding practices:

### EXPLORING THE DATABASE (DB) FROM THE LANDING PAGE

You can find this box at <http://bestpractices.nopunish.eu/>

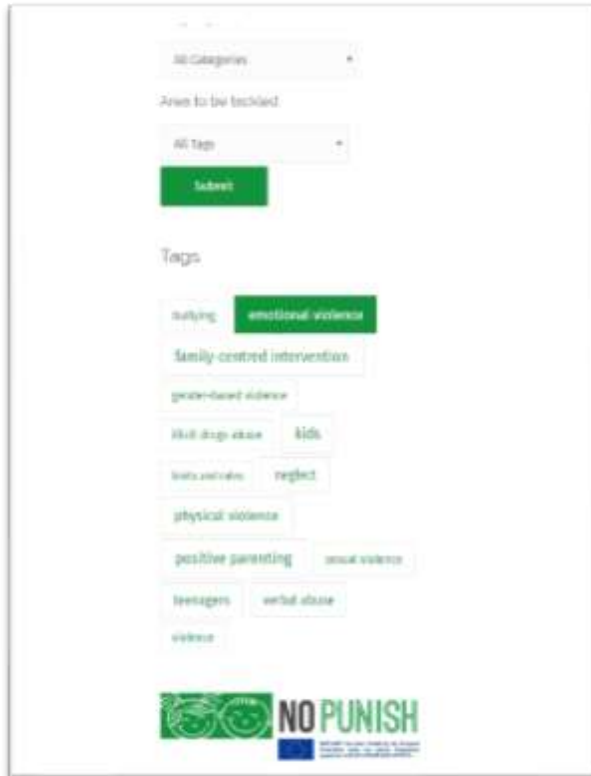
For searching Good Practices, you should select the target group and the main topic of interest. Then, click submit

### USING THE DB TOOL

The DB Tool is hosted at <http://bestpractices.nopunish.eu/explore-our-database/> and accessible from the main menu, specifically, “Explore our database.”



Again, you should select the target group and the topic to be tackled. Then, click over “Submit”



### USING THE CLOUD

You can also find practices clicking over keywords; these keywords refer to main topics. The cloud can be found in every page, except for the landing page, at the left side:

As you can see, above the cloud you will find a search tool-box too. These tools, the cloud and the tool-box, will appear in every page of the website (except the landing page)



## HOW TO WORK WITH INTERACTIVE FACTSHEETS

Once we have found an interesting, good practice, we should click over “(more..)” at the end of the excerpt or over the picture above the title. You can also access the practice clicking on the Tile (e.g., Families first)

The screenshot shows the 'Families First' factsheet page. On the left, there is a 'Submit' button and a 'Tags' section with various categories like 'bullying', 'emotional violence', 'family-centred intervention', etc. Below the tags is the 'NOPUNISH' logo and a 'More information' section with links for downloading factsheets, using the tool, registration, account management, website, and support. On the right, there is a photograph of two women sitting in a field. Below the photo is the title 'Families First' and a 'Parents' sub-section. The main text describes the program's purpose for families in acute crisis. Below the text is an 'Objectives' section with a list of goals.

For demonstrating how to work with interactive factsheet, we will use the Families First one: <http://bestpractices.nopunish.eu/families-first/>



Interactive Factsheets contain information about the practice, copied and pasted from the Ws2 outputs.

At the end of the factsheet you will find two elements: the interactive maturity test, and a button for downloading the full factsheet in PDF

A big green button introduces the maturity test:

Please, answer these questions in order to assess if this practice fits your institution

Could your institution make available a programme 24 hours - seven days per week? 🔊

NO

YES

📄 Download
🔗 Embed
🗂️ H-P

Users should select the correct answer responding to the real-settings of their institutions, contexts, even families. The last slide of the interactive test shows



the results. Results could be: (a) the practice is not adequate to their institution and they should read the factsheet and look for another practice in the same topic (and they could look for these practices using the search tools described above); or (b) the practice seem to fit their institution. However, we will try to redirect them to the Downloads page for disseminating the full PDF factsheet in each case.

Below the practice, at the end of the interactive factsheet, users will find a big button:

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Resources available:

A detailed description and contact details are included in the database of the Nederlands Jeugdinstituut (Dutch Youth Institute). (See. <http://www.nji.nl/nl/Databank/Databank-Effectieve-Jeugdinterventies>)

**DOWNLOAD OUR FACTSHEETS**

“Download our factsheets” redirects to the registration page or, if the user is already registered, to the Downloads page.

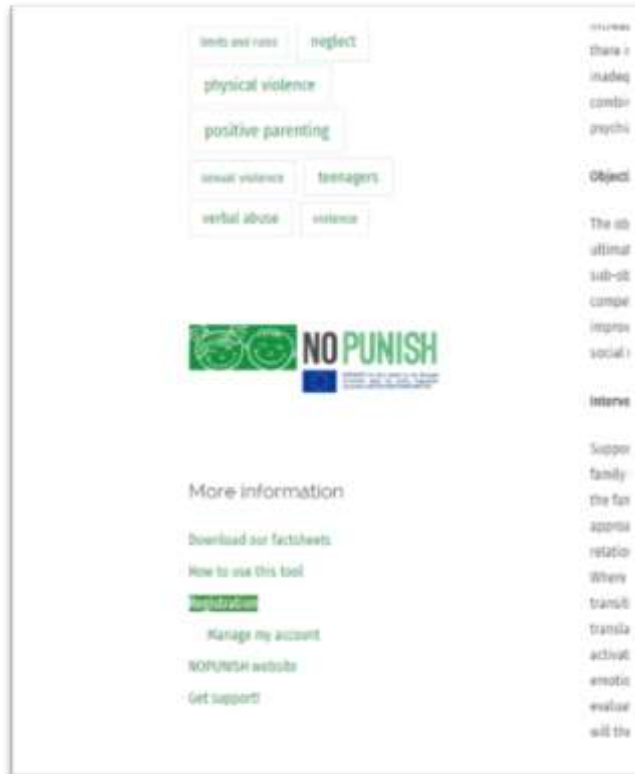


## REGISTERING

Users are compelled to register in the site for downloading the complete version of our factsheets and for interacting in forums.

The user can access the Sign on through two means:

- Clicking over **DOWNLOAD OUT FACTSHEETS** without being registered
- Clicking over Registration, in the menu allocated at the left of each page, below the cloud, named “More information.”



For registering, users should specify a username, password, their profile, gender, country and age (these last four items are requested for research purposes only)





### Search Best Practices

Search ...

Target groups

All Categories ▾

Area to be tackled

All Tags ▾

Submit

### Tags

bullying emotional violence

family-centred intervention

gender-based violence

illicit drugs abuse kids

limits and rules neglect

physical violence

positive parenting sexual violence

### Registration

Username \*

Profile \*  
Education professional ▾

User Password \*

Gender \*  
Male / Female

Confirm Password \*

Age \*

User Email \*

Country \*  
Afghanistan ▾

We do not store your data, except for gender, age, profile and country fields, only for research purposes related to the NOPUNISH project (see [nopunish.eu](http://nopunish.eu)) to determine which profiles are more likely to access our resources. Your email will not be used for sending newsletters, while you can subscribe at <http://nopunish.eu/resources/training/> \*

I understand and accept the privacy policies \*

Submit

Before submitting, they should mark the double opt-in for accepting the user terms and conditions. Then, after clicking in SUBMIT, the user is registered and can download factsheets and access to the whole site content. The registration form does not send any confirmation or activation email at this stage.



## DOWNLOADING FACTSHEETS

The full version of the factsheet set requires to be registered for accessing and downloading the PDFs. After signing on, users can download the PDFs at <http://bestpractices.nopunish.eu/downloads/>

The screenshot displays the 'Search Best Practices' interface on the NOPUNISH website. On the left, there is a search bar and filters for 'Target groups' (set to 'All Categories') and 'Area to be tackled' (set to 'All Tags'). A 'Submit' button is located below these filters. Under the 'Tags' section, various topics are listed in boxes, including bullying, emotional violence, family-centred intervention, gender-based violence, illicit drug abuse, kids, limits and rules, neglect, physical violence, positive parenting, sexual violence, teenagers, verbal abuse, and violence. At the bottom left of the search area is the NOPUNISH logo and a link for 'More information'.

On the right side of the page, under the heading 'Download our factsheets', there is a list of factsheets categorized by country:

- SPAIN:**
  - Guide of good practices in positive parenting
  - Grow happy in family
  - Program Safecare & incredible years
  - EDUCATE-NOPUNISH
  - Love, power and violence
- ESTONIA:**
  - INCREDIBLE YEARS
  - Internal Security Program
  - Multidimensional Family Therapy
  - No Kids in the Middle
  - Parent Effectiveness Training
- FLAVES:**
  - Nonviolent resistance to support professional practices
- ROTTERDAM:**
  - FamiliesFirst
  - Opvoeden&Zo
  - PCIT
  - VPP-SD
  - Voorzorg
- ROMANIA:**
  - "THE STRICT RULES"
  - GUIDE OF GOOD PRACTICES IN POSITIVE PARENTALITY
  - KNOWING THE BEHAVIOR OF CHILDREN
  - PROMOTING POSITIVE BEHAVIOR OF THE CHILDREN
  - TO UNDERSTAND THE NEEDS AND BEHAVIOUR OF CHILDREN

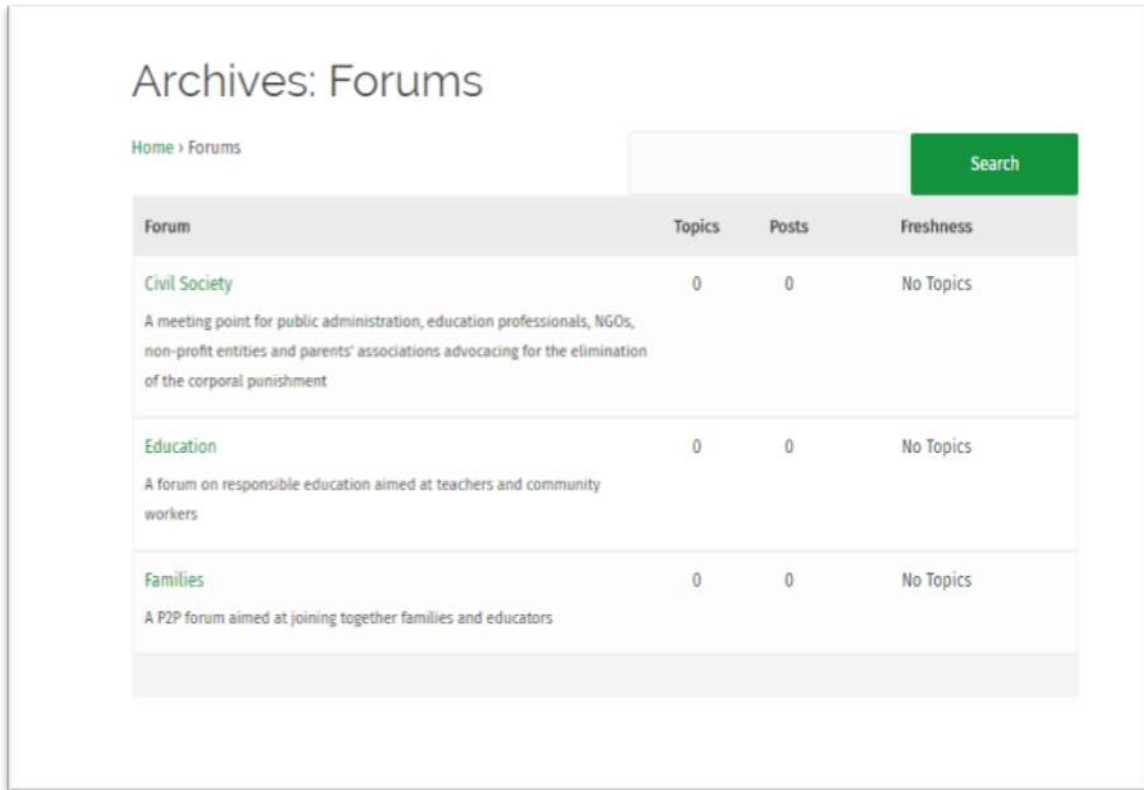


## FORUMS

Forums aim at facilitating the knowledge exchange and experience sharing among all target groups.

Forums will be redefined and re-structured soon, but the main functioning will be maintained.

The general page for accessing forums, and accessible from the main menu, is <http://bestpractices.nopunish.eu/forums/>



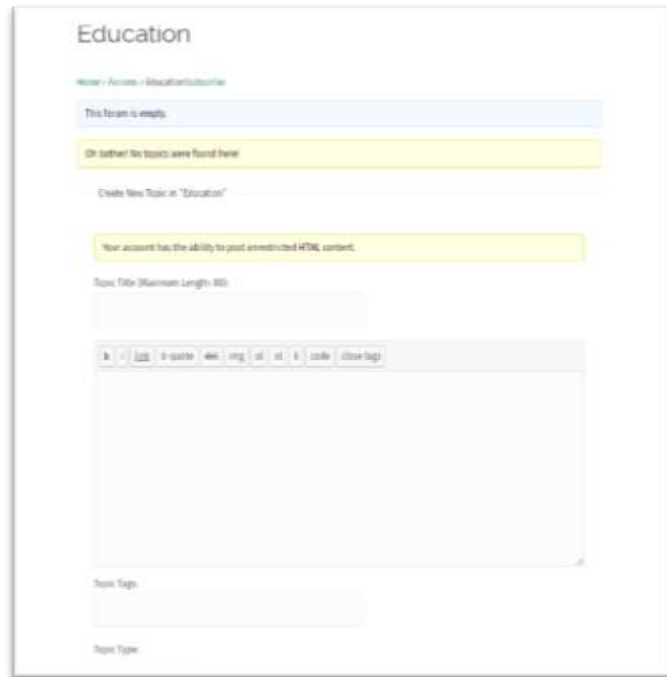
Archives: Forums

Home > Forums

Search

Forum	Topics	Posts	Freshness
<b>Civil Society</b> A meeting point for public administration, education professionals, NGOs, non-profit entities and parents' associations advocating for the elimination of the corporal punishment	0	0	No Topics
<b>Education</b> A forum on responsible education aimed at teachers and community workers	0	0	No Topics
<b>Families</b> A P2P forum aimed at joining together families and educators	0	0	No Topics

Let's see the example for education professionals:



At this stage, forums are empty and partners should agree on the rules (about functioning and netiquette)

For creating a new topic in the forum, users should specify the title, then writing and explaining the content they are sharing (eg., if they are looking for networking among European teachers, they could specify their expertise, the school where they work, the main problems faced, etc.), specifying also tags for making easier to find out relevant posts.

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